

30th January, 2015

The Executive Director

Nigerian Export Promotion Council
Corporate Headquarters Abuja,
FCT No.40 Blantyre Street, Wuse II,
Abuja,



Dear Sir,

**FREEDOM OF INFORMATION (FOI) REQUEST OF RECORDS OF PAYMENTS FOR CAPITAL PROJECTS
RELEASED TO NIGERIAN EXPORT PROMOTION COUNCIL IN 2014**

On behalf of Public and Private Development Centre (PPDC), and in accordance with the provisions of the Freedom of Information Act 2011, we write to make a request for records with details of the sums approved to your MDA as capital warrants in the first, second, third and fourth quarter of 2014.

We kindly require the information in this regard to include:

1. The name of each project for which capital warrants were approved in the fiscal year 2014
2. The date the payment approval and release was made to your MDA on each identified project
3. The amount approved by your MDA after fulfilling procurement procedures
4. The amount utilized by your MDA for each of the listed projects within the 2014 fiscal year.

These projects should include constituency projects as well as all special intervention projects carried out by your MDA.

The request is in line with Section 2 (3) and Section 2 (4) of the Freedom of Information act 2011 which require all "information relating to the receipt or expenditure of public or other funds of the institution" to be "widely disseminated and made readily available..."

We would appreciate the receipt of documents with this information promptly and in any event, not later than 7 days of this application as required by the freedom of Information Act 2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number(s): **08029455583, 07066618896** or via mail: **ppdc@procurementmonitor.org**

Thank you.

Yours Sincerely,

Nkem Ilo

Public and Private Development Centre (PPDC)